

RESOURCE MANAGEMENT SYSTEM



**get work
done on
time all the
time!**



KEY FEATURES

It doesn't take a genius to know your company's success depends on the success of your projects. It does take TeamKazi to automate all your projects, people and priorities across the entire organization.

- ✔ Project Management
- ✔ Timesheets
- ✔ Expense Management
- ✔ Customizable Reports
- ✔ Project Budgeting
- ✔ Project Forecasting
- ✔ Easy to use dashboards
- ✔ Invoicing module
- ✔ Task Management
- ✔ Documents Management
- ✔ Leave Management
- ✔ Clients management



TeamKazi is a Resource Management System that oversees the process of managing company projects through its lifecycle. It involves the planning, estimation and scheduling of the project as well as the ability to track dependencies and milestones.

SYSTEM OVERVIEW

PERSONALIZED DASHBOARD

Centralized tasks, projects, issues and other items



- Real Time Data Updates
- Visual Charts & Graphs
- Interactive Charts
- Dynamic Charts

PROJECT BUDGETING & INVOICING



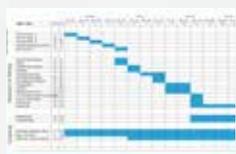
- Assign costs to custom labor activities
- Add hours to timesheets
- Easily review and approve timesheets
- Track billable and non-billable costs

TIMESHEETS



- Straight forward time entry
- Quickly enter the daily time and expenses
- Record the start and end time of tasks
- Detailed breakdown of all tasks

TIMELINE (GANTT CHART)



- Critical Path
- Comments & Attachments
- Export Gantt Charts to other formats
- Save projects as templates
- Gantt dependencies & milestones

COMMUNICATION



Send messages to the teammates you need to get a task done and they'll instantly see the message right in their workspace.

STRONG AUTHENTICATION



Leverage corporate identity directory and security policies, centralize control of user access in TK, establish an easy to use and yet secure way to log into the TK cloud application.

TICKET MANAGEMENT



- Get demand management capabilities
- Collect and organize requests
- Define priorities

RESOURCE MANAGEMENT



- Visualize: See how much work each team member has
- Plan: Quantify workload over a specific timeframe
- Balance: Assign work and load balance in real time

CLIENT MANAGEMENT



Manage all your customers, projects and the resources allocated to them at a central location

LEAVE MANAGEMENT



Stop all employee time-off abuses by centralizing all your leave and absences data.

TEAM COLLABORATION



Allow hundreds of team members work together on a project effectively: File sharing, team communication & team dashboards.

REPORTING TOOLS



Gain valuable insights on your team's performance with TeamKazi project

ROLE BASED ACCESS



Everyone accesses data based on the business on a need-to-know basis.

Dashboard

Timeline

Events

Notes

Messages

Clients

All Projects

Your Tasks

Estimates

Invoices

Finance

Tickets

Team

Time cards

Leave

Announcements

Settings

DASHBOARD

Welcome! Enter your time sheet.

Time Sheets

17

My open tasks

0

Events today

1

New posts

4

OPEN PROJECTS

1

PROJECTS COMPLETED

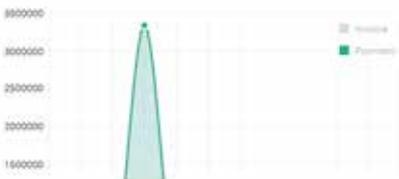
1

MEMBERS CLOCKED IN

11

MEMBERS CLOCKED OUT

Invoice Statistics



Project Timeline

- Team Member 1** 18/04/2017 02:54 PM

Task: #182 - test not complete

Status:

Project: HR
- Team Member 1** 18/04/2017 02:49 PM

Task: #182 - test not complete

Status:

Project: HR
- Team Member 1** 18/04/2017 02:49 PM

Task: #182 - test not complete

Status:

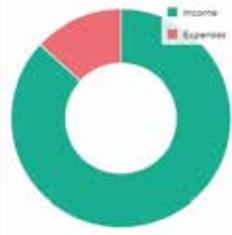
Project: HR
- Team Member 1** 18/04/2017 02:49 PM

Task: #182 - test not complete

Status:

Project: HR

Income vs Expenses



Events

No event found!

TICKETS

Tickets Add ticket

50 - Label - Open Closed Print Search

- Assigned to -

Ticket ID	Subject	Project	Ticket type	Assigned to	External Reference	Last activity	Status	
3	BUG Fix	HR	General Support	Team Member 1		18/04/2017 02:24 PM	Open	
2	Testing Tuesday	HR	General Support	Team Member 1		18/04/2017 02:20 PM	Open	
1	testing	ACCOUNTING	General Support	Team Member 3		18/04/2017 01:20 PM	Open	

TIMECARDS

Time cards Enter Time Card

50 Today Print Search

Team member	Project (Task)	In Date	In Time	Out Date	Out Time	Duration	
Team Member 2	Payroll (Holidays)	20/04/2017	01:00 PM	20/04/2017	04:00 PM	03:00:00	
Team Member 2	Payroll (Absent Days)	20/04/2017	09:00 PM	20/04/2017	10:00 PM	01:00:00	
Total:						04:00:00	

INVOICES

Invoices Monthly Yearly Add invoice

50 - Status - April 2017 Print Search

Invoice ID	Client	Project	Bill date	Due date	Invoice Value	Payment Received	Status	
Invoice - 1	Wise & Agile	Payroll	15/04/2017	15/04/2017	Kshs.0.00	Kshs.3,333,333.00	Fully paid	
Total:					0.00	3,333,333.00		



TeamKAZI is the project management software from WIZAG, a brand that enables millions of users to work online. Large and small businesses, from every industry uses the app to deliver great work on time. Plan your projects, assign tasks, communicate effectively, never miss an important update and view detailed reports on progress. You can add unlimited users on all plans at no extra cost.

TIKONE SOLUTIONS LIMITED

About Us

TIKONE aims to become customers' first choice for IT Solutions as the leading Kenyan software and services Company. In a rapidly changing world, every bit of information can be used to provide new value. TIKONE aims to capture the significant opportunities of the data-driven world and turn them into lifelong value for people, business and society.

Having a strong role in the ecosystems, we use our software and service capabilities to create tools and services that simplify everyday life of millions of people; to help our customers renew their businesses by capturing the opportunities of modernization, digitalization and innovation and to foster new opportunities based on openness, co-innovation and ecosystems.

OUR OTHER PRODUCTS



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